

APPLICATION FOR SKETCH PLAN APPROVAL

City of Hutchinson, Minnesota

SUBMITTAL OF COMPLETED APPLICATION IS REQUIRED PRIOR TO APPLICATION DEADLINES

Date Filed: _____

1. Name of Applicant: _____ 2. Telephone No.: _____

3. Cell Phone No.: _____ 4. Fax No.: _____ 5. E-mail Address: _____

6. Address of Applicant: _____

7. Name of Property Owner: _____ 8. Telephone No.: _____
(if different from applicant)

9. Address of Property Owner: _____

10. Street Address of Property Involved: _____

11. Legal Description of Property: _____

12. Is the property _____ ABSTRACT or _____ TORRENS (check one & attach deed or certificate of title)

13. Present Use of Property: _____

14. Proposed Use of Property: _____

15. Description of Request: _____

APPLICATIONS FOR SKETCH PLAN APPROVAL SHALL INCLUDE THE INFORMATION REQUIRED IN SECTION 153.020 AND 153.021 OF THE SUB-DIVISION ORDINANCE.

16. **Acknowledgement and Signature:** I hereby certify that I have completed, read and examined this application and know the same to be true and correct. I accept responsibility for compliance with all applicable laws and City Provisions, including those noted on the Staff Report, survey, plan review notes and representation or lack of representation of setbacks, easements and property lines. The granting of this permit does not presume to give authority to violate or cancel the provision of any other State or local law regulating construction or the performance of construction.

Legal property owner signature required: _____

Applicant signature: _____

Date: _____

To be completed by staff:

Property Identification No.: _____

Note: The Planning Commission requests, in the case of the applicant and owner not being the same person, that both should be represented at the meeting.

SKETCH PLAN

§ 153.020 SUBMISSION TO PLANNING COMMISSION.

(A) Subdividers may prepare a subdivision sketch plan for review by the Planning Commission. This sketch plan will be considered as having been submitted for informal discussion between the subdivider and the Planning Commission. No fee shall be required of the subdivider for the submission of a sketch plan.

(B) Submission of a subdivision sketch plan shall not constitute formal filing of a plan with the city. On the basis of the subdivision sketch plan, the Planning Commission will informally advise the subdivider of the extent to which the plan conforms to the Comprehensive Plan, design standards of this chapter and to other ordinances of the city, county and state will discuss possible modification necessary to secure approval of the plan.

(2004 Code, § 153.20) (Ord. 466, passed 7-15-1995)

§ 153.021 REQUIRED DATA.

The subdivider should provide the Planning Commission with the following information:

(A) Site location;

(B) A rough sketch of the site showing its general shape and adjacent roadway, waterways and any other significant features of the immediate area;

(C) Type of development proposed;

(D) A preliminary road layout and lotting arrangement indicating minimum proposed lot size; and

(E) The sketch plan shall include all contiguous property under the same ownership which is proposed to be developed at some time in the foreseeable future, not just the property to be immediately platted.

(2004 Code, § 153.21) (Ord. 466, passed 7-15-1995)