



Web: www.hutchinsonmn.gov
Email: snelson@hutchinsonmn.gov

Tel: 320-234-5608
Fax: 320-234-4240
Apply by: Wednesday, May 21, 2025

2025

TITLE PARKS MAINTENANCE EQUIPMENT OPERATOR

DEPARTMENT PARKS | RECREATION|COMMUNITY EDUCATION (PRCE)

SUPERVISED BY PARKS MANAGER

SUMMARY MAINTAINS ALL FACILITIES AND GROUNDS WITHIN THE PRCE DEPARTMENT

POSITION OBJECTIVE

Parks Maintenance Equipment Operator plays a vital role in ensuring the upkeep and beautification of public parks, green spaces, park facilities and sports fields. This position performs various maintenance tasks to preserve the cleanliness, safety, and aesthetic appeal of the park areas. The Parks Maintenance Equipment Operator reports to the Parks Maintenance Lead Operator and Parks Manager and works collaboratively with a team of maintenance professionals.

DUTIES AND RESPONSIBILITIES

1. Maintains public facilities, including but not limited to shelters, restrooms, warming houses, and hockey/skating rinks for the Parks, Recreation, and Community Education Department.
2. Performs turf maintenance including mowing, seeding, aerating, irrigation, and fertilizing park and public areas.
3. Maintains decorative areas, such as flower and mulch beds, shrubs, and other landscaping features.
4. Maintains all recreational athletic playing surfaces, including aglime, turf, and sand.
5. Responsible for the implementation and repair of any irrigation systems and facilities with irrigation.
6. Performs a variety of maintenance, repair, and construction duties, as needed.
7. Operates and maintains a variety of light and heavy equipment related to maintenance duties.
8. Performs forestry duties such as tree pruning, planting, and maintenance of related equipment, including chainsaws, aerial lift trucks, and chippers.
9. Provides support to other park maintenance projects, as needed. Assist with tasks such as construction projects, trail maintenance, tree removal, snow removal, paver projects, and special event setup.
10. Prepares PRCE parks and facilities for community and special events by assisting with event setup

and takedown. Maintains the park's appearance and safety during and after events. Coordinates with event organizers and the public to ensure a positive experience for everyone involved. Other public functions include holiday decorations, flags, and banners.

11. Conducts necessary maintenance, inspection, and installation of playground equipment.
12. Performs snow removal functions including downtown Hutchinson, schools, trails, and PRCE parking lots and facilities.
13. Serves as lead worker for temporary and seasonal employees who are assigned to maintenance duties.
14. Attends safety training sessions as required and adheres to all safety rules and regulations.
15. Performs related work as necessary and other duties as assigned.

EQUIPMENT

All equipment (both light and heavy) and machinery of the parks, recreation, forestry and civic arena areas include but are not limited to: tree chipper, aerial lift truck, front end loader, Zamboni, skid steer loader, dump truck, tractors, semi-trailer, mowers, small tools and hand tools, IPAD, telephone, and cellular telephone. Personal computer and printer for time entry system.

MINIMUM QUALIFICATIONS:

High school diploma or equivalent and one year of relevant work experience.

DESIRABLE QUALIFICATIONS

- One to three years of relevant work experience.
- Knowledge or experience in the maintenance of athletic facilities.
- Knowledge or experience in horticultural practices.
- Knowledge or experience with landscaping and irrigation.
- Knowledge or experience with basic plumbing.
- Knowledge and experience in the operation of both light and heavy equipment.
- Ability to understand and carry out oral and written directions.
- Willingness to accept a variety of duties and is versatile, flexible, friendly and cooperative.
- Able to independently initiate and complete work activities.
- Ability to work well and communicate effectively with other employees and the public.

SPECIAL REQUIREMENTS

Valid Class A Commercial Driver's License (CDL) for truck operation or ability to obtain within 1 year of hire.

WORKING CONDITIONS:

Regular full-time position. Considerable contact with the public. Inside and outside work in all weather. Unscheduled hours for snow removal and special events. Participation in a yearly on-call schedule involving weekends and evenings.

Grade 140 position; Salary Range \$27.901 - \$41.852/hour, with anticipated starting wage between \$27.90-\$33.13/hour, depending on qualifications.

CITY OF HUTCHINSON
ADDENDUM TO JOB DESCRIPTIONS 1995
TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT (ADA)

FOR MAINTENANCE POSITIONS: Parks Maintenance Equipment

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand, walk and use hands to finger, handle, feel or operate objects, tools or controls. The employee is occasionally required to sit, climb or balance, stoop, kneel, crouch or crawl, and talk or hear, and smell.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee occasionally works in high, precarious places and is frequently exposed to wet/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to risk of electrical shock.

The noise level in the work environment is frequently loud.

The duties listed in job descriptions are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.