



TITLE	SWIM LESSON INSTRUCTOR	2025
DEPARTMENT	PRCE	
SUPERVISED BY	RECREATION MANAGER, AQUATIC CENTER MANAGER, AND SHIFT LEADS	
SUMMARY	A SEASONAL POSITION THAT TEACHES GROUPS AND INDIVIDUALS OF VARYING AGES SWIMMING AND WATER SAFETY SKILLS WHILE ENSURING THE SAFETY OF PARTICIPANTS. ASSESSES AND PROVIDES FEEDBACK ON SWIMMERS ABILITIES AND HELPS PLACE THEM IN THE APPROPRIATE LEVEL.	

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#### DUTIES AND RESPONSIBILITIES

1. Teach/co-teach skills in accordance with PRCE swim lesson curriculum
2. Promote, teach and ensure the safety of all participants
3. Plan and organize class outlines, methods and goals based on the provided curriculum
4. Modify curriculum based on participant skill levels
5. Monitor participants during instruction and assess their progress
6. Complete progress reports as needed
7. Know, understand, consistently and impartially enforce safety rules, policies and guidelines for the pool
8. Attend all staff meetings and in-service trainings as scheduled
9. Other duties as assigned

#### MINIMUM REQUIREMENTS

- Report to work on time
- Wear required uniform
- Neat and clean appearance
- Ability to work with a diverse group of customers
- Maintain effective working relationships with co-workers and with the public
- Ability to make decisions in accordance with policies and procedures and in emergency situations
- Strong public relations skills
- Strong communication skills
- Perform all essential position functions under the working conditions as described
- While performing the duties of the job, the employee is regularly required to stand, talk, hear, swim, etc.
- Specific vision abilities required include close vision, distant vision and peripheral vision.
- Flexibility regarding scheduling and shift changes
- Must be 15 years of age or older

#### DESIRED QUALIFICATIONS

- American Red Cross Lifeguard Training/First Aid
- American Red Cross CPR for the Professional Rescuer
- American Red Cross Water Safety Instructor Certification
- Previous participation in aquatics programming (swim/dive team, swim lessons, etc.)
- Customer service experience
- Skills or experience teaching, instructing, or coaching others

#### WORKING CONDITIONS

Seasonal temporary position. The swim lesson program is held approximately June through August. Variable hours with a rotating schedule up to 7 days per week including days, evenings, weekends and holidays. Inside work and outside work in all types of weather conditions.

Starting Pay \$15.28/hour

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The duties listed in job descriptions are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.