



TITLE	LIFEGUARD	2025
DEPARTMENT	PRCE	
SUPERVISED BY	RECREATION MANAGER, AQUATIC CENTER MANAGER, AND SHIFT LEADS	
SUMMARY	THIS IS SEASONAL POSITION THAT FOCUSES ON CREATING A SAFE AQUATIC CENTER BY PRACTIVING PREVENTATIVE LIFEGUARDING TECHNIQUES, ENFORCING RULES AND POLICIES AND RESPONDING QUICKLY AND EFFECTIVELY IN EMERGENCY SITUATIONS	

DUTIES AND RESPONSIBILITIES

1. Maintain active surveillance of the pool area
2. Know, understand, consistently and impartially enforce safety rules, policies and guidelines for the aquatic center.
3. Respond to emergency situations immediately in accordance with PRCE policies, procedures and emergency action plans and complete related reports as required
4. Administer first aid in the event of injury
5. Perform all lifeguard duties including maintaining a high level of swimming proficiency, lift swimmers out of the pool, perform CPR, scan the pool to ensure the safety of participants, etc.
6. Complete daily records and reports
7. Attend all staff meetings and in-service trainings as scheduled
8. Perform equipment checks and ensure equipment is working properly and available as needed
9. Perform pool and facility checks for hazardous conditions upon arrival and throughout the duration of the shift.
10. Perform daily and weekly cleaning duties such as: scrubbing and cleaning the pool, pool deck and pool equipment, cleaning locker rooms and restroom facilities, sweeping, mopping, emptying garbage, etc.
11. Communicate to the direct supervisor any concerns, needed repairs, or incidents that may need follow-up.
12. Lead and/or assist with the implementation of swim lessons
13. Assist with admissions during high volume times
14. Other duties as assigned

KNOWLEDGE, SKILLS & ABILITIES

- Knowledge of water-safety practices and procedures
- Ability to judge and evaluate evolving dynamics of individuals participating in aquatic activities
- Assess threats to safety and address them
- Ability to focus for long periods of time
- Ability to react efficiently and effectively in emergency situations
- Ability to perform assigned tasks requiring physical strength and agility
- Ability to enforce rules, policies and regulations firmly and impartially

- Demonstrate and maintain strong skills and knowledge in a pool and open-water setting including water rescue skills, accident prevention techniques and water safety procedures.

REQUIRED CERTIFICATIONS:

- American Red Cross Lifeguard Training/First Aid
- American Red Cross CPR for the Professional Rescuer

MINIMUM REQUIREMENTS

- Report to work on time
- Wear required uniform
- Neat and clean appearance
- Ability to serve diverse groups of customers and staff
- Maintain effective working relationships with co-workers and with the public
- Ability to make decisions in accordance with policies and procedures and in emergency situations
- Strong public relations skills
- Strong communication skills
- Perform all essential position functions under the working conditions as described
- While performing the duties of the job, the employee is regularly required to stand, talk, and hear
- Specific vision abilities required include close vision, distant vision and peripheral vision.
- Flexibility regarding scheduling and shift changes
- Ability to perform routine cleaning and housekeeping duties
- Must be 15 years of age or older

DESIRED QUALIFICATIONS

- Previous participation in aquatics programming (swim/dive team, swim lessons, etc.)
- Customer service experience
- Previous aquatic center experience
- Experience in cashiering and cash handling procedures

WORKING CONDITIONS

Seasonal temporary position. Aquatic Center is open from approximately June through August. Variable hours with a rotating schedule up to 7 days per week including days, evenings, weekends and holidays. Inside work and outside work in all types of weather conditions.

Starting Pay \$14.79/hour

The duties listed in job descriptions are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.