



HUTCHINSON

A CITY ON PURPOSE.

2023 FEE SCHEDULE

Adopted - 1/3/2023 Council Meeting

City of Hutchinson
2023 Fee Schedule

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City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change	
Building/Plumbing/Mechanical Permits						
Fixed Fees:						
1 & 2 Family Residential Reroofing	\$60.00	plus surcharge fee	\$60.00	0.0%	2022	
1 & 2 Family Residential Residing	\$60.00	plus surcharge fee	\$60.00	0.0%	2022	
1 & 2 Family Residential Window/Door Replacement	\$60.00	plus surcharge fee	\$60.00	0.0%	2022	
Manufactured (Mobile) Home Install	\$185.00	plus surcharge fee. Separate mechanical & plumbing permit required.	\$185.00	0.0%	2011	
Utility Sheds	\$60.00	under 200 sq. ft - surcharge does not apply.	\$60.00	0.0%	2022	
Moving Permit	\$175.00	plus surcharge fee, includes excavation permit fee, if applicable	\$175.00	0.0%	2011	
Demolition Permit	\$60.00	Residential remodels & accessory structures	\$60.00	0.0%	2022	
	\$125.00	Residential demolition	\$125.00			
	\$250.00	Commercial demolition	\$250.00			
Residential Square Foot Valuation:						
Dwellings	\$134.27 /sq.ft.	<p align="center">Rate x Sq. Ft. to arrive at the Construction Valuation which is used to calculate the actual fee (see fee rates under Construction Valuation)</p> <p>Example: 100 sq. ft. 3-Season Porch Construction Valuation = \$93.98 x 100 sq. ft Construction Valuation = \$9,398</p> <p>Fee (\$2,001 - \$25,000 valuation range) 1st \$2,000 of value: \$ 80.17 Remaining value \$7,398/1,000 x \$15.44 <u>\$114.23</u> Total Fee: \$194.40</p>	\$116.22 /sq.ft.	15.5%	2022	
Basements	Finished		\$20.00 /sq.ft.	\$20.00 /sq.ft.	0.0%	2022
	Unfinished		\$20.65 /sq.ft.	\$20.65 /sq.ft.	0.0%	2022
Porches	3 Season Porch		\$93.98 /sq.ft.	\$81.35 /sq.ft.	15.5%	2022
	4 Season Porch		\$134.27 /sq.ft.	\$116.22 /sq.ft.	15.5%	2022
	Screened Porch		\$53.71 /sq.ft.	\$46.49 /sq.ft.	15.5%	2022
Garages	Attached		\$53.78 /sq.ft.	\$45.64 /sq.ft.	17.8%	2022
	Detached		\$29.58 /sq.ft.	\$25.10 /sq.ft.	17.8%	2022
Gazebo	\$28.75 /sq.ft.			\$25.00 /sq.ft.	15.0%	2022
Deck	\$28.75 /sq.ft.			\$25.00 /sq.ft.	15.0%	2022
Construction Valuation:						
\$1 - \$1,200	\$52.37	minimum valuation and permit amount	\$52.37	0.0%	2017	
\$1,201 - \$2,000	\$55.68	for the first \$1,200 plus \$3.36 for each additional \$100 or fraction thereof to and including \$2,000	\$55.68	0.0%	2017	
\$2,001 - \$25,000	\$80.17	for the first \$2,000 plus \$15.44 for each additional \$1,000 or fraction thereof to and including \$25,000	\$80.17	0.0%	2017	
\$25,001 - \$50,000	\$452.92	for the first \$25,000 plus \$11.14 for each additional \$1,000 or fraction thereof to and including \$50,000	\$452.92	0.0%	2017	
\$50,001 - \$100,000	\$745.23	for the first \$50,000 plus \$7.72 for each additional \$1,000 or fraction thereof to and including \$100,000	\$745.23	0.0%	2017	
\$100,001 - \$500,000	\$1,150.39	for the first \$100,000 plus \$6.17 for each additional \$1,000 or fraction thereof to and including \$500,000	\$1,150.39	0.0%	2017	
\$500,001 - \$1,000,000	\$3,743.47	for the first \$500,000 plus \$5.25 for each additional \$1,000 or fraction thereof to and including \$1,000,000	\$3,743.47	0.0%	2017	
\$1,000,001 and Up	\$6,492.83	for the first \$1,000,000 plus \$3.48 for each additional \$1,000 or fraction thereof.	\$6,492.83	0.0%	2017	

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Penalty Fee		Double the Permit Fee - per City Administrator's memo of 5-17-88			
Refund Policy		Refunds may be available at the discretion of the Building Official.			
Plumbing Permit Fees:					
Fixture of Item Fee	\$15.00	\$12 per roughed-in fixture or item. Minimum of \$60.00	\$12.00	25.0%	2011
Mechanical Permit Fees:					
Gas Conversion Connection (<i>switch</i>)	\$125.00	plus surcharge fee	\$125.00	0.0%	2011
Gas Appliance Replacement	\$60.00	plus surcharge fee	\$50.00	20.0%	2011
Mechanical Fee	1.25%	Valuation X 1.25% - plus State surcharge. Minimum of \$60.00 plus State surcharge.	1.25%	0.0%	2011
Miscellaneous Fees:					
Rental registration/inspection	\$25.00 /unit	Initial inspection and 1 follow up inspection, if needed	\$20.00 /unit	25.0%	2016
Rental Unit Reinspection	\$60.00 /unit Double the cost of previous inspection	Second follow-up inspection Subsequent additional/follow-up inspections	\$50.00 /unit Double the cost of previous inspection	20.0%	2016
Failure to Appear at Scheduled Rental Inspection	\$60.00	Fee for not showing up at scheduled inspection	\$50.00	20.0%	2011
Rental Complaint Inspection	\$60.00		\$50.00	20.0%	2011
Existing Home Inspection (FMHA)	\$100.00		\$75.00	33.3%	2011
Parkland Dedication		Per subdivision ordinance			
Temporary Certificate of Occupancy	Refundable Deposit	Add'l staff time and follow-up is required for temp C.O.s. Deposit of \$500.00 required and will be refunded if final within timeframe established by Building Department	Refundable Deposit		
Temporary Permits, including footing and foundation permits and preconstruction demolition	\$125.00	Temporary permits allow limited work to be done prior to complete plan submittal and review	\$125.00	0.0%	2011
All other non-specified inspections*	\$75.00	Minimum fee plus State surcharge * or the total hourly costs of the jurisdiction, whichever is the greatest. The cost shall include supervision, overhead equipment, hourly wages, and fringe benefits of the employees involved.	\$60.00	25.0%	2011
Fire Sprinkler Fees:					
New or Additional Fire Sprinkler Systems	1.25%	Fee is equal to 1.25% (.0125) of the total fire sprinkler contract amount, plus a State surcharge. Minimum of \$50 plus State surcharge.	1.25%	0.0%	2011

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Creekside					
Gate Fee:					
McLeod County Residential yard waste; leaves, grass clippings, garden waste, etc.	No Charge	ID required; Only Compostable bags accepted NO plastic bags or garbage	No Charge		2001
McLeod County Residential wood waste; brush and log material only	No Charge	Must be free of dirt and garbage, dirty loads will be rejected NO root balls accepted	No Charge		2001
McLeod County Residential Pallet, Crate & Demo Wood	Not Accepted	No painted, stained or treated wood accepted Must be free of plastic and paper	No Charge		2001
Commercial Yardwaste - commingled or separated	\$12.00 /ton	Commingled yardwaste and brush mixed Compostable bags only, no plastic bags	\$12.00 /ton	0.0%	2018
Commercial Source Separated Organics	\$45.00 /ton	Prior approval of acceptance of materials is required Non-compostables not accepted; other fees may apply	\$42.00 /ton	7.1%	2022
Commercial Wood Waste; brush and log materials only	No Charge	Must be free of dirt and garbage, dirty loads will be rejected NO root balls accepted	No Charge		2018
Commercial Pallets, Crates and Demo Wood	Not Accepted	No painted, stained or treated wood accepted Must be free of plastic and paper	\$30.00 /ton		2018
Stump Grindings Disposal	No Charge	Must be free of rock, whole roots and whole limbs	No Charge		2001
Black Dirt/Sod Tear-out	No Charge	Must be free of rock, clay, garbage	New for 2023		
Concrete and Asphalt Rubble; Clean	No Charge	As determined by Creekside staff review Must be free of dirt, clay, rebar and other contaminants	No Charge		2001
Concrete and Asphalt Rubble; Dirty	\$10.00 /ton	As determined by Creekside staff review	\$10.00 /ton	0.0%	2018
Reinforced Concrete Structures	\$40.00 /ton	Includes reinforced concrete pipe (RCP), manholes, catch basins, etc.	\$35.00 /ton	14.3%	2018
Certified Scale Ticket	\$10.00 /ea	Per ticket issued. Customers/trucks may record their own weights for no charge.	\$10.00 /ea	0.0%	2019
Equipment Rates:					
Horizontal Wood Grinder	Governmental Rate	Includes operator, wheel loader to feed grinder and fuel. Machine repairs as a result of damage from contamination in customer's feedstock will be billable to customer Subject to fuel surcharge.	\$385.00 /hr	10.0%	2022
	Rate for all other Customers		\$550.00 /hr	10.0%	2022
Wheel Loader	Governmental Rate	Operator and fuel included, subject to fuel surcharge	\$95.00 /hr	10.0%	2022
	Rate for all other Customers		\$120.00 /hr	10.0%	2022
Trommel Screener	Governmental Rate	Operator, fuel and equipment to feed screener are not included in this rate.	\$105.00 /hr	10.0%	2022
	Rate for all other Customers		\$150.00 /hr	10.0%	2022
65' Radial Stacking Conveyor	\$19.80 /hr	Operator and fuel not included	\$18.00 /hr	10.0%	2018
Portable Light Tower Rental	\$110.00 /event	Cost is per unit; two units available to rent	\$100.00 /event	10.0%	2022
Mobilization Charges	\$126.50 /hr	Roundtrip for delivery and pickup of equipment to and from customer's job site. Subject to fuel surcharge.	\$115.00 /hr	10.0%	2022

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Event Center						
Great Room:	Monday - Thursday	\$350.00	Seating up to 525 dinner or 1,100 theatre	\$350.00	0.0%	2017
	Friday, Saturday, Holidays	\$700.00		\$700.00	0.0%	2017
	Sunday	\$475.00		\$475.00	0.0%	2018
	Linen Service Fee	\$95.00		\$95.00	0.0%	2013
	Wedding / Quinceanara	\$2,500.00	All-inclusive fee	2,500.00	0.0%	2018
Half Great Room:	Monday - Thursday	\$190.00	Seating up to 250 dinner or 550 theatre	\$190.00	0.0%	2018
	Friday, Saturday, Holidays	\$450.00		\$450.00	0.0%	2018
	Sunday	\$300.00		\$300.00	0.0%	2018
	Linen Service Fee	\$50.00		\$50.00	0.0%	2013
	Wedding / Quinceanara	\$1,600.00	All-inclusive fee	1,600.00	0.0%	2018
Quarter Great Room:	Monday - Thursday	\$100.00	Seating up to 100 dinner or 125 theatre	\$100.00	0.0%	2017
	Friday, Saturday, Holidays	\$225.00		\$225.00	0.0%	2014
	Sunday	\$175.00		\$175.00	0.0%	2017
	Linen Service Fee	\$25.00		\$25.00	0.0%	2013
	Wedding / Quinceanara	\$700.00	All-inclusive fee	\$700.00	0.0%	2019
Meeting Room:	Ambassador	\$25.00	Seating for 40 - two hour minimum	\$25.00	0.0%	2017
	Westlund	\$25.00		\$25.00	0.0%	2017
	McCormick	\$25.00		\$25.00	0.0%	2017
Program Room:	Cash Wise	\$125.00	Seating for 75 - two hour minimum	\$125.00	0.0%	2013
	MidCountry	\$25.00	Seating for 15 - two hour minimum	\$25.00	0.0%	2018
	Stearns	\$25.00	Seating for 15 - two hour minimum	\$25.00	0.0%	2018
	Hoefer	\$25.00	Seating for 15 - two hour minimum	\$25.00	0.0%	2018
LCD Projector 3500 Lumen	\$325.00		\$325.00	0.0%	2018	
LCD Projector 1100 Lumen	\$125.00		\$125.00	0.0%	2018	
Overhead Projector	\$30.00		\$30.00	0.0%	2018	
Slide Projector	\$30.00		\$30.00	0.0%	2018	
Front Truss Screen 9X12	\$90.00		\$90.00	0.0%	2018	
Rear Truss Screen 9X13	\$125.00		\$125.00	0.0%	2018	
Podium	\$12.00		\$12.00	0.0%	2018	
Podium with Microphone	\$40.00		\$40.00	0.0%	2018	
Wireless Microphone	\$40.00		\$40.00	0.0%	2018	
TV & VCR Lap top	\$35.00		\$35.00	0.0%	2018	
VCR/DVD/CD Player	\$25.00		\$25.00	0.0%	2018	
Internet Connection	\$0.00	No Charge	\$0.00	0.0%	2018	
Piano	\$30.00		\$30.00	0.0%	2018	
Refundable Damage Deposit	\$300 /event		\$300 /event	0.0%	2014	
White Board/Stand 3X4	\$14.00 /day		\$14.00 /day	0.0%	2018	
White Board/Stand 4X6	\$17.00 /day		\$17.00 /day	0.0%	2018	

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Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
Coffee	\$15.00 /30 cups \$20.00 /50 cups	Hutchinson Event Center catered events Non HEC catered events	\$15.00 /30 cups \$20.00 /50 cups	0.0%	2014
Tripod Screen 6'	\$15.00 /day		\$15.00 /day	0.0%	2018
Tripod Screen 8'	\$20.00 /day		\$20.00 /day	0.0%	2018
Food Fee-Large Group	\$80.00 /day		\$80.00 /day	0.0%	2017
Food Fee-Small Group	\$50.00 /day		\$50.00 /day	0.0%	2014
China/Flatware	\$1.00 /place setting	Food vendor may add additional fees	\$1.00 /place setting	0.0%	2013
Draper Easels	\$8.00 /day		\$8.00 /day	0.0%	2018
Speaker Phone	\$25.00 /day		\$25.00 /day	0.0%	2018

Evergreen Senior Dining

Dining Room & Kitchenette	\$100.00		\$100.00	0.0%	2009
Carpeted Room	\$60.00		\$60.00	0.0%	2009
After Hours Open or Lock-up	\$50.00		\$50.00	0.0%	2007
Damage Deposit	\$100.00	Separate check to be returned when keys are returned and if rooms are cleaned up and no damage has occurred	\$100.00	0.0%	2007

Finance

Returned check from the bank (NSF or Closed Account)	\$10.00	Administrative Fee	\$30.00	-66.7%	2010
Online Payments - ACH, Credit Card or Bank Checks	\$10.00	Administrative Fee	\$30.00	-66.7%	2018
Lodging Tax - City of Hutchinson	3.00%	per City ordinance 116.01 Set by City Ordinance	3.00%	0.0%	1989
Lodging Tax - penalty for late payment	10.00%	per City ordinance 116.22 Set by City Ordinance	10.00%	0.0%	1989
Local Option Sales Tax:					
Local Sales Tax Rate	0.50%	On retail sales made within, or delivered within, the city limits of Hutchinson. The tax applies to sales that are taxable under the Minnesota sales and use tax laws.	0.50%	0.0%	2012
Local Excise Tax	\$20.00	Per new or used vehicle sold by a dealer located within Hutchinson, in lieu of the Local Sales Tax Rate.	\$20.00	0.0%	2012
Local Excise Tax - Late Fee	10.00%	Dealers are required to report excise tax by the 15th day of the following month. The late fee shall be imposed if not paid by the 20th day of the following month.	10.00%	0.0%	2017
Tax Increment Financing (TIF) Application Fee - as approved by the Hutchinson EDA on 11/28/2018	\$15,000.00	Developers must pay an application fee to cover the legal and consultant costs in establishing a new TIF district. Any unused monies will be returned to the developer.	15,000.00	0.0%	2019

City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
Fire Department					
2021 fee changes as recommended by the McLeod County Fire Chief's Association, for consistency purposes					
Fire Engine	\$250.00 /hr	each hour on scene	\$250.00 /hr	0.0%	2021
Platform Truck (Ladder)	\$350.00 /hr	each hour on scene	\$350.00 /hr	0.0%	2014
Water Tanker Truck	\$175.00 /hr	each hour on scene	\$175.00 /hr	0.0%	2021
Grass Truck/Unit	\$150.00 /hr	each hour on scene	\$150.00 /hr	0.0%	2021
Utility Truck with 2 Firefighters	\$100.00 /hr	each hour on scene	\$100.00 /hr	0.0%	2021
ATV/UTV with 2 Firefighters	\$150.00 /hr	each hour on scene	\$150.00 /hr	0.0%	2021
Boat with 2 to 4 Firefighters	\$150.00 /hr	each hour on scene	\$150.00 /hr	0.0%	2021
Air Supply Unit	\$75.00 /hr	each hour on scene	\$75.00 /hr	0.0%	2021
Rescue	\$200.00 /hr	each hour on scene - previously was for the first hour	\$200.00 /hr	0.0%	2014
	\$200.00 /hr	Each hour after the first hour on scene	\$200.00 /hr	0.0%	2021
HERT Trailer (Haz-Mat)	\$50.00 /hr		\$50.00 /hr	0.0%	2010
Incident Commander (IC)	\$50.00 /hr	each hour on scene	\$50.00 /hr	0.0%	2014
Certified Firefighter	\$30.00 /hr	each hour on scene	\$30.00 /hr	0.0%	2014
Repeat False Alarm (ie: faulty alarm systems)	\$500.00 /occurrence	Calculation based on the apparatus and labor charges per each hour on scene	\$500.00 /occurrence	0.0%	2017
Fire Safety Inspection	\$50.00	Daycare/Foster Care units, Basic Commercial and Residential include one free re-inspection	\$50.00	0.0%	2017
Fire Incident Reports (paper or electronic copies)	\$0.25 /page		\$0.25 /page	0.0%	2021
	N/A	pictures included in report	N/A		2017
Fireworks:		Fees are the Maximum amount allowed by State Statute			
Fireworks Only Business & Tent Sales	\$350.00 (Jan 1 - Dec 31)	License fee is non-refundable, cannot be prorated, and cannot be waived	\$350.00 (Jan 1 - Dec 31)	0.0%	2010
Other retailers	\$100.00 (Jan 1 - Dec 31)	License fee is non-refundable, cannot be prorated, and cannot be waived	\$100.00 (Jan 1 - Dec 31)	0.0%	2010
HRA					
Pre Energy Audit / Post Energy Audit	Variable	Current Contractor Fee	Variable	0.0%	2022
Subordination Request Processing Fee	\$100.00		\$100.00	0.0%	2003
Duplicate Document Fee	\$50.00		\$50.00	0.0%	2007
GMHF & CRV Gap Loan Admin Fee	\$500.00		\$500.00	0.0%	2017
SCDP Rental Rehab Project & Revolving Loan Admin Fee	15.00%	% of SCDP Loan	15.00%	0.0%	2022
HRA Entry Cost Loan Admin Fee	\$400.00		\$400.00	0.0%	2014
Revolving New Const. Gap Loan Admin Fee	\$700.00		\$700.00	0.0%	2016
Credit Report Fee	Variable	Current Contractor Fee	\$20.00	0.0%	2023
Lead Risk Assessment & Lead Clearance Testing	Variable	Current Contractor Fee	\$0.00	0.0%	2023
City Deferred Grants Administration Fee (TIF)	10.00%	% of loan amount	10.00%	0.0%	2016
FUF/CFUF & HHILP Title Search Fee	\$50.00		\$50.00	0.0%	2017
FUF/CFUF & HHILP Loan Document Preparation Fee	\$75.00		\$50.00	50.0%	2008
FUF/CFUF & HHILP Loan Origination Fee	1.00%	% of loan amount	1.00%	0.0%	2008
HRA HILP Loan Application Fee	\$350.00		\$350.00	0.0%	2016
Housing Quality Standards (HQS) Inspection Fee	\$600.00		\$600.00	0.0%	2017

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Legal					
Attorney's Fees for Litigation	\$150.00 /hr	Charged per 1/4 hour	\$150.00 /hr	0.0%	2019
Paralegal's Fees for Litigation	\$75.00 /hr	Charged per 1/4 hour	\$75.00 /hr	0.0%	2019
Contract Review Fee	\$150.00 /hr	Charged per 1/4 hour	\$150.00 /hr	0.0%	2019
Attorney's Fees for Rental Registration Prosecution	\$150.00 /hr	Charged per 1/4 hour	\$150.00 /hr	0.0%	2019
Paralegal's Fees for Rental Registration Prosecution	\$75.00 /hr	Charged per 1/4 hour	\$75.00 /hr	0.0%	2019
Dangerous Dog Designation Hearing	Up to \$1,000.00		Up to \$1,000.00	0.0%	2008
Licenses					
Carnival	\$525.00	Refundable deposit	\$525.00	0.0%	2009
Dance Permit (short term)	\$55.00		\$55.00	0.0%	2009
Food Cart	\$125.00	Annual License	\$125.00	0.0%	2013
	\$30.00	Temporary License - for up to 3 consecutive days	30.00	0.0%	2020
Garbage & Refuse Haulers:	Commercial \$125.00	January 1 - December 31	\$125.00	0.0%	2009
	Residential \$125.00	January 1 - December 31	\$125.00	0.0%	2009
	Recycling \$55.00	January 1 - December 31	\$55.00	0.0%	2009
	Recycling \$30.00 /day	Per Day	\$30.00 /day	0.0%	2009
Massage Services	\$175.00	January 1 - December 31	\$175.00	0.0%	2009
Peddler/Solicitor/Transient Merchant	\$125.00	Annual License	\$125.00	0.0%	2009
	\$30.00	Temporary License - for up to 3 consecutive days	30.00	0.0%	2020
Pawn Shops and Precious Metal Dealers	\$125.00	January 1 - December 31	\$125.00	0.0%	2009
Second Hand Goods Dealers	\$125.00	January 1 - December 31	\$125.00	0.0%	2009
Short-Term Gambling	\$30.00	Short Term	\$30.00	0.0%	2009
Shows/Exhibitions	\$100.00	Short Term	\$100.00	0.0%	2010
Tattoo License	\$175.00	January 1 - December 31	\$175.00	0.0%	2009
Taxi Cab License (per cab)	\$5.00 /cab	January 1 - December 31	\$5.00 /cab	0.0%	2009
Tobacco License	\$175.00	January 1 - December 31	\$175.00	0.0%	2009

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Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
Liquor Licenses:					
Club Liquor License		<i>Club fees are currently at maximum amount per State Statute</i>			
Under 200 Members	\$300.00	January 1 - December 31	\$300.00	0.0%	2009
201 - 500 Members	\$500.00	January 1 - December 31	\$500.00	0.0%	2009
501 - 1000 Members	\$650.00	January 1 - December 31	\$650.00	0.0%	2009
1001 - 2000 Members	\$800.00	January 1 - December 31	\$800.00	0.0%	2009
2001 - 4000 Members	\$1,000.00	January 1 - December 31	\$1,000.00	0.0%	2009
4001 - 6000 Members	\$2,000.00	January 1 - December 31	\$2,000.00	0.0%	2009
Over 6000 Members	\$3,000.00	January 1 - December 31	\$3,000.00	0.0%	2009
Consumption & Display	\$250.00 \$25.00 /event	January 1 - December 31 Set by statute; max of \$300 Temporary	\$250.00 \$25.00 /event	0.0%	2012
Wine License	\$425.00	January 1 - December 31 Set by statute; max of \$1,000	\$425.00	0.0%	2009
On-Sale Malt Liquor License	\$300.00	January 1 - December 31	\$300.00	0.0%	2022
On-Sale Intoxicating Malt Liquor & Wine License	\$600.00	January 1 - December 31	\$600.00	0.0%	2009
On-Sale Intoxicating Liquor License	\$2,000.00	January 1 - December 31 (prorate; refundable)	\$2,000.00	0.0%	2015
On-Sale Sunday Intoxicating Liquor License	\$125.00 \$100.00	January 1 - December 31 Set by statute; max of \$200 Temporary License (One Day)	\$125.00 \$100.00	0.0%	2009
On-Sale 3.2 Malt Liquor License	\$425.00 \$75.00	January 1 - December 31 (nonrefundable) Short Term (up to seven days in a calendar year)	\$425.00 \$75.00	0.0%	2009
Off-Sale 3.2 Malt Liquor License	\$300.00	January 1 - December 31 (nonrefundable)	\$300.00	0.0%	2009
Temporary Liquor License	\$125.00		\$125.00	0.0%	2013
Intoxicating Liquor Investigations	\$375.00	Nonrefundable	\$375.00	0.0%	2009
3.2 Malt Liquor Investigations	\$125.00	Nonrefundable	\$125.00	0.0%	2009
Caterer's Permit	\$100.00 \$300.00	Per Event Annual	\$100.00 \$300.00	0.0%	2010
Brewer (off-sale)	\$375.00	Annual	\$375.00	0.0%	2014
Brew pub off-sale	\$375.00	Annual	\$375.00	0.0%	2014
Taproom (on-sale)	\$600.00	Annual	\$600.00	0.0%	2014
Mapping and Printing					
Comprehensive Plan		<i>Website copy available free of charge</i>			
Book	\$25.00		\$25.00	0.0%	2009
DC	\$15.00		\$15.00	0.0%	2009
Color Copy with Foldouts	\$75.00	Four books	\$75.00	0.0%	2009
Subdivision Ordinance	\$20.00		\$20.00	0.0%	2009
Zoning Manual	\$20.00		\$20.00	0.0%	2009
Zoning/Shoreland/Subdivision Manual	\$40.00		\$40.00	0.0%	2009
Joint Planning Area Zoning Manual	\$20.00		\$20.00	0.0%	2009
Subdivision Agreement	\$1.00 /page		\$1.00 /page	0.0%	2009
8 1/2" X 11" - Black & White print	\$0.25 /page		\$0.25 /page	0.0%	2009
8 1/2" X 11" - Color print	\$1.50 /page		\$1.50 /page	0.0%	2009
Legal or Tabloid Size - Black & White print	\$1.00 /page		\$1.00 /page	0.0%	2009
Legal or Tabloid Size - Color print	\$3.00 /page		\$3.00 /page	0.0%	2009
18" X 24" - Black & White print	\$1.50 /page		\$1.50 /page	0.0%	2009
18" X 24" - Color print	\$4.50 /page		\$4.50 /page	0.0%	2009

City of Hutchinson

2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
24" X 36" - Black & White print	\$3.00 /page		\$3.00 /page	0.0%	2009
24" X 36" - Color print	\$9.00 /page	Small city zoning map	\$9.00 /page	0.0%	2009
36" X 36" - Black & White print	\$4.50 /page		\$4.50 /page	0.0%	2009
36" X 36" - Color print	\$14.00 /page		\$14.00 /page	0.0%	2009
36" X 48" - Black & White print	\$6.00 /page		\$6.00 /page	0.0%	2009
36" X 48" - Color print	\$18.00 /page		\$18.00 /page	0.0%	2009
Roll Paper Printing	\$1.50 /sq.ft.		\$1.50 /sq.ft.	0.0%	2009
Specialty Map preparation	\$27.50 /hr	Map printing at charges noted above; one hour minimum, 1/4 hour increments thereafter; approved by City IT director	\$27.50 /hr	0.0%	2009
8 1/2" X 11"	\$5.00	Color orthophoto prints	\$5.00	0.0%	2009
Legal or Tabloid	\$9.00	Color orthophoto prints	\$9.00	0.0%	2009
18" X 24"	\$20.00	Color orthophoto prints	\$20.00	0.0%	2009
24" X 36"	\$30.00	Color orthophoto prints	\$30.00	0.0%	2009
36" X 36"	\$40.00	Color orthophoto prints	\$40.00	0.0%	2009
36" X 48"	\$50.00	Color orthophoto prints	\$50.00	0.0%	2009
Digital Data Orthophoto	\$550 /sq.mile	Minimum charge of \$550.00	\$550 /sq.mile	0.0%	2009
Digital Data Contours	\$550 /sq.mile	Minimum charge of \$550.00	\$550 /sq.mile	0.0%	2009
Digital Data Planimetrics	\$250 /sq.mile	Minimum charge of \$250.00	\$250 /sq.mile	0.0%	2009

- Purchase a combination of all three data sets for \$1,350 /sq. mile not to exceed a maximum charge of \$18,100
- Special mapping requests = Data Price + \$50 /hr
- All data is provided in Arcview Shape File format on a CD
- An additional \$50 charge will be applied to digital data converted to a .dxf format for CAD systems
- The City reserves the right to waive fees by Council direction for other governmental organizations. Commercial-type printing of private,

Parks, Recreation & Community Education

Aquatic Center:

Daily Admission	All Swimmers	\$8.00		\$8.00	0.0%	2022
	24 months and younger	FREE		FREE		2017
	Spectators	\$4.00		\$4.00	0.0%	2017
	After 5pm	\$5.00		\$5.00	0.0%	2017
	Morning Fitness	\$5.00	morning fitness, lap swim, river walking	\$5.00	0.0%	2022
Season Pass	Individual	\$100.00	includes morning fitness, lap swim, river walking	\$100.00	0.0%	2022
	Each additional family member	\$40.00	example: \$220 for a family of four (\$100+\$40+\$40+\$40)	\$40.00	0.0%	2022
	Senior (age 60 years+)	\$85.00	includes morning fitness, lap swim, river walking	\$85.00	0.0%	2022
	Each additional senior family	\$25.00	example: \$110 for a family of two seniors (\$85+\$25)	\$25.00	0.0%	2022
Discount Tickets	12 admissions	\$72.00		\$72.00	0.0%	2022
Rentals	Party Tent Rentals	\$20.00	for 2 hours	\$20.00	0.0%	2017

Youth Sports/Activities:

Adaptive Recreation	\$5.00 /session	per session	\$5.00 /session	0.0%	2017
T-Ball / Tiger Ball (PreK - Grade 2)	\$45.00	12 sessions	\$45.00	0.0%	2022
Girls Fastpitch Softball (Grades 3 - 12)	\$200.00	30 sessions	\$200.00	0.0%	2022
Baseball (Grades 3 - 8)	Fee to Association	14 sessions - Association determines the fee	Fee to Association		

City of Hutchinson
2023 Fee Schedule

Fee Type		2023 Fees	Notes	2022 Fees	% Change	Last Change
Basketball:	Preschool	\$35.00	7 sessions	35.00	0.0%	2022
	K - Grade 2	\$40.00	7 sessions	40.00	0.0%	2022
	Grades 3 - 4	\$55.00	14 sessions	55.00	0.0%	2022
	Grades 5 - 6	Fee to Association	24 sessions - Association determines the fee	Fee to Association		
Football:	Flag	\$35.00	6 sessions	\$35.00	0.0%	2022
	Tackle	\$80.00	14 sessions	\$80.00	0.0%	2022
Soccer:	Indoor	\$35.00	6 sessions	\$35.00	0.0%	2022
	Outdoor: Grades K-3	\$35.00	6 sessions	\$35.00	0.0%	2022
	Outdoor: Grades 4-6	\$50.00	12 sessions	\$50.00	0.0%	2022
Figure Skating:	Tots-Delta	\$90.00	14 sessions	\$84.00	7.1%	2018
	Sunday Practice	\$96.00	14 sessions	\$88.00	9.1%	2018
Open Skating Pass:	Students/Seniors	\$50.00		\$50.00	0.0%	2018
	Adults	\$60.00		\$60.00	0.0%	2018
	Families	\$80.00		\$80.00	0.0%	2018
Open Skating:	Sunday	\$3.00 /day	per youth per day	\$3.00 /day	0.0%	2018
	Non-School Days	\$4.00 /day	per adult per day	\$4.00 /day	0.0%	2018
	School Days	\$3.00 /day	per adult per day	\$3.00 /day	0.0%	2018
	School Days	\$4.00 /day	per family per day	\$4.00 /day	0.0%	2018
	Family Hour	\$4.00 /day	per adults	\$4.00 /day	0.0%	2018
	Family Hour	\$6.00 /day	per family	\$6.00 /day	0.0%	2018
Swimming Lessons	\$50.00	10 lessons	\$50.00	0.0%	2022	
Adult Sports:						
Men's Basketball		\$14.00	per game per team	\$13.00	7.7%	2019
Slowpitch Softball (Umpired Leagues)		\$14.00	per game per team	\$13.00	7.7%	2019
Volleyball:	Co-Rec	\$14.00	per match per team	\$13.00	7.7%	2019
	Sand	\$75.00	per team 10 matches	\$75.00	0.0%	2019
	Women's	\$14.00	per match per team	\$13.00	7.7%	2019
Open Basketball		\$3.00	per person	\$3.00	0.0%	2018
Open Hockey		\$5.00 /day	per person per day	\$5.00 /day	0.0%	2001
Other Fees:						
West River Park Camping:						
Tents		\$20.00		\$15.00	33.3%	2017
Electric Hook-Up		\$30.00		\$25.00	20.0%	2017
Water, Sewer, Electric		\$40.00		\$35.00	14.3%	2020
Field Rental		\$50.00	1 1/2 hours	\$20.00	150.0%	2020
Roberts Park	Night Game	\$100.00	1 1/2 hours	New for 2023		2023

City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
VMF Field: Day Game	\$75.00	per game	\$45.00	66.7%	2017
Night Game	\$125.00	per game	\$90.00	38.9%	2017
Shelter reservation Non-Electrical	\$30.00	per day	\$30.00	0.0%	2020
Electrical	\$60.00	per day	\$50.00	20.0%	2020
Masonic West River Stage Rental	\$50.00	per rental (required to also rent West River Shelter)	New for 2023		2023
Depot building rental - 25 Adams St SE	\$80.00	4 hour rental	\$75.00	6.7%	2022
	\$15.00	per additional hour	\$15.00	0.0%	2018
Depot pavilion rental - 25 Adams St SE	\$50.00	per rental (required to also rent depot building)	\$50.00	0.0%	
Church rental - 105 2nd Ave SE	\$50.00 /hr	2 hour minimum	\$50.00	0.0%	2016
Bleachers	\$25.00	per 3 rows	\$25.00	0.0%	2019
Picnic Tables	\$20.00	With three-day rental, will move tables; four table minimum	\$15.00	33.3%	2016
Garden Plot	\$40.00	10' x 20'	\$40.00	0.0%	2022
Open Gym Daily	\$3.00	per person	\$3.00	0.0%	2014
Open Gym Punch Pass	\$25.00	per 10 visits	\$25.00	0.0%	2022
Indoor Playground: Child	\$3.00	per child	\$3.00	0.0%	2018
Family	\$4.00	per family	\$4.00	0.0%	2018
Family Playground Pass	\$60.00	per year	\$60.00	0.0%	2022
Civic Arena (dry floor):					
First Full Day	\$600.00	per day	\$600.00	0.0%	2001
Half Day	\$350.00	1/2 day	\$350.00	0.0%	2010
Additional Day	\$300.00	each additional day	\$300.00	0.0%	2001
Turf	\$60.00	per hour	\$60.00	0.0%	2013
Rec Center: Basketball Rental	\$20.00	per court per hour	\$20.00	0.0%	2013
Volleyball Rental	\$20.00	for either one or two courts per hour	\$20.00	0.0%	2019
Pickleball Rental	\$10.00	per court per hour	\$0.00	0.0%	2022
Swimming Pool	\$300.00	per hour	\$300.00	0.0%	2018
Gym	\$600.00	per day	\$500.00	20.0%	2017
Gym	\$50.00	per hour	\$40.00	25.0%	2013
Pool Office	\$100.00	per day	\$100.00	0.0%	2018
Concession Stand (without equipment)	\$150.00	per day	\$150.00	0.0%	2018
Concession Stand (with equipment)	\$200.00	per day	\$200.00	0.0%	2018
Lobby	\$20.00	per hour	\$20.00	0.0%	2019
Civic Arena: Ice Time	Per Contract Agreement	Hourly rate per contracted agreements with user groups	\$185.00 /hr	0.0%	2023
Roberts Park Tournament Fee	\$50.00	per field per game	\$50.00	0.0%	2019
Transfers	\$5.00	per person per class	\$5.00	0.0%	2019
Cancellations	\$5.00	deducted from refund	\$5.00	0.0%	2019

*****Team Fees Are Non-Refundable*****

City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
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Plan Review

Staff noted these fees are tied to value. As values increase, so do the fees.

Plan Review is 65% of the building permit fee
 Plan Review Fee for similar plans is 25% of Building Permit Fee (per MN Rule 1300.0160)
All other non-specified valuations to be determined by Building Official.

State Surcharge Fee:

Permits with Fixed Fees	\$1.00	Surcharge for mobile home, demolition, moving, excavation, residential reroof, residential reside, residential window or door replacement, and utility sheds over 200 sq.ft.	\$1.00	0.0%	2011
Valuation up to \$1,000,000	Mil (.0005) X Valuations	Mil (.0005) X Valuations up to \$1,000,000	Mil (.0005) X Valuations		2011
\$1,000,000 to \$2,000,000	Valuation - \$1,000,000 X .0004 + \$500.00	Valuation - \$1,000,000 X .0004 + \$500.00	Valuation - \$1,000,000 X .0004 + \$500.00		2011
\$2,000,000 to \$3,000,000	Valuation - \$2,000,000 X .0003 + \$900.00	Valuation - \$2,000,000 X .0003 + \$900.00	Valuation - \$2,000,000 X .0003 + \$900.00		2011
\$3,000,000 to \$4,000,000	Valuation - \$3,000,000 X .0002 + \$1,200.00	Valuation - \$3,000,000 X .0002 + \$1,200.00	Valuation - \$3,000,000 X .0002 + \$1,200.00		2011
\$4,000,000 to \$5,000,000	Valuation - \$4,000,000 X .0001 + \$1,400.00	Valuation - \$4,000,000 X .0001 + \$1,400.00	Valuation - \$4,000,000 X .0001 + \$1,400.00		2011
\$5,000,000 and over	Valuation - \$5,000,000 X .00005 + \$1,500.00	Valuation - \$5,000,000 X .00005 + \$1,500.00	Valuation - \$5,000,000 X .00005 + \$1,500.00		2011

Planning and Land Use

After the Fact	Double permit fee		Double permit fee		
Annexation	\$450.00 + \$5 per acre	Includes annexation fee to be paid to State	\$450.00 + \$5 per acre	0.0%	2011
Comprehensive Plan Amendment	\$400.00		\$350.00	14.3%	2017
Commercial Parking Lot	\$150.00	Overlay	\$150.00	0.0%	2016
	\$300.00	Reconstruction	\$300.00	0.0%	2016
Rezoning	\$450.00	Includes recording fees	\$425.00	5.9%	2017
Vacation of street, alley, or easement	\$425.00	Includes recording fees	\$375.00	13.3%	2011
Lot Splits (Single and Two Family)	\$275.00	Includes recording fees	\$225.00	22.2%	2017
Lot Splits (Multiple Family, Commercial, Industrial)	\$350.00	Includes recording fees	\$300.00	16.7%	2017
Planned Unit Development	\$700.00	Includes recording fees	\$600.00	16.7%	2017

City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
Platting: Preliminary Plat	\$500.00 + \$10 per lot	Plus recording and legal fees	\$450.00 + \$10 per lot	11.1%	2017
Final Plat	\$250.00 + \$10 per lot	Plus recording and legal fees	\$250.00 + \$10 per lot	0.0%	2017
Residential Curb Cut, Driveway Apron, and Hard Surfacing Driveway Permit	\$60.00		\$50.00	20.0%	2011
Site Plan	\$450.00		\$400.00	12.5%	2017
Special Meeting	Double permit fee	Includes \$30 payment to Planning Commissioners in attendance	Double permit fee		
Trees	\$300.00	Per tree	\$300.00	0.0%	2012
Variances	\$400.00	Includes recording fees	\$350.00	14.3%	2017
Zoning Letters Non-Flood Zoning Letters	\$75.00	Per property address	\$75.00	0.0%	2019
Flood Zoning Letters	\$75.00	Per property address	\$75.00	0.0%	2019
Conditional Use Permits	\$400.00	Includes recording fees	\$350.00	14.3%	2017
Land Use Permit	\$60.00		\$50.00	20.0%	2011
Portable/Temporary Sign Permit	\$60.00	Per permit, three permits per calendar year	\$60.00	0.0%	2011
Sandwich Board Sign Permit	\$60.00	Per year	\$60.00	0.0%	2011
Sign Permit	\$1.00 /sq.ft. \$60.00 minimum	Per square foot with a minimum fee of \$60.00	\$1.00 /sq.ft. \$60.00 minimum	0.0%	2011

NOTE: Application fees include public hearing publication, preparation of maps, public notice mailings, agenda preparation, meetings, site visits, filing fees for the County, administrative expenses, etc.

Police Department

Animal License Tag (Dog/Cat)	\$10.00	Cost is waived if pet is spayed, neutered or implanted with a microchip.	\$10.00	0.0%	2007
ATV / Golf Cart Licenses	\$45.00	3 year license	\$45.00	0.0%	2016
Bicycle Licenses	\$5.00		\$5.00	0.0%	2007
Dangerous Dog Designation Registration	\$50.00		\$50.00	0.0%	2009
Animal Impound	\$50.00		\$50.00	0.0%	2007
Animal Maintenance/Kennel Fee:					
Initial kennel fee - first day	\$35.00	applies to both cats and dogs	\$35.00	0.0%	2015
Dogs - kennel fee after first day	\$16.00 /day	per day following the initial kennel fee	\$16.00 /day	0.0%	2015
Cats - kennel fee after first day	\$11.00 /day	per day following the initial kennel fee	\$11.00 /day	0.0%	2015
Vaccination fee	\$5.00	applies to both cats and dogs	\$5.00	0.0%	2015
Testing fee	\$41.00	applies to cats only	\$41.00	0.0%	2022
Audio/Video Magnetic Media	\$30.00 /item	Per item	\$30.00 /item	0.0%	2007
Citizen Weapon Storage	\$1.00 /day	New state law allows citizens to bring personal weapons into the Police Department for safekeeping.	\$1.00 /day	0.0%	2015
Court Ordered Breath Tests	\$25.00 /week	Per week	\$25.00 /week	0.0%	2007
Finger Printing	\$30.00		\$30.00	0.0%	2022
Photographs	\$2.00 /page	Per page	\$2.00 /page	0.0%	2007
Police Report Copies: Walk In	\$0.25 /page	Per page	\$0.25 /page	0.0%	2007
Mail or Fax	\$5.00		\$5.00	0.0%	2007
Police Service of Papers	\$45.00		\$45.00	0.0%	2015

**City of Hutchinson
2023 Fee Schedule**

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
Security	\$60 /hr/officer	For events with alcohol, we require at least one Hutchinson police officer on duty until the end of the event (minimum of 4 hours). For groups of 250 or more, a second officer may be required for the final 4 hours of the event. The fee for each officer is \$57/hr. Please refer to "Rental Policy".	\$57 /hr/officer	5.3%	2018
Vehicle Impound Storage	\$10.00 /day	Per day	\$10.00 /day	0.0%	2007
<i>The following are court assessed fees for violation of specific ordinances</i>					
ATV Traffic Control Regulations	\$125.00	73.15	\$125.00	0.0%	2012
City Parking Lots & Ramps	\$25.00	72.08	\$25.00	0.0%	2012
Dog at Large	\$50.00	Ordinance No. 93.18	\$50.00	0.0%	2012
Dog Without License	\$25.00	93.18	\$25.00	0.0%	2012
Drive through private property to avoid traffic control device	\$85.00	71.08	\$85.00	0.0%	2012
Emergency Parking Prohibition	\$100.00	72.05	\$100.00	0.0%	2012
Equipment Requirements/Muffler	\$50.00	73.03	\$50.00	0.0%	2012
Excessive Vehicle Noise Prohibited	\$85.00	71.11	\$85.00	0.0%	2012
Fail to Remove Animal Waste	\$30.00	93.01	\$30.00	0.0%	2012
Fire Lanes; Rush Hour Traffic	\$50.00	72.13	\$50.00	0.0%	2012
Loading Zone	\$25.00	72.09	\$25.00	0.0%	2012
Motor-home/Trailer/Rec vehicle park restriction	\$25.00	72.07	\$25.00	0.0%	2012
Motorized Scooters	\$85.00	73.17	\$85.00	0.0%	2012
No Burning Permit in Possession	\$100.00	92.62	\$100.00	0.0%	2012
No Parking	\$25.00	Ordinance No. 72.04 (b) 3	\$25.00	0.0%	2012
No Parking-Bike Lane	\$25.00	70.05	\$25.00	0.0%	2012
No Parking-Snow Emergency	\$50.00	72.15	\$50.00	0.0%	2012
Nuisance Parking	\$25.00	Ordinance No. 92.19	\$25.00	0.0%	2012
Parallel Parking	\$25.00	72.02	\$25.00	0.0%	2012
Parking for Advertising or Sale Prohibited	\$50.00	72.11	\$50.00	0.0%	2012
Parking/Standing/Stopping Prohibited	\$25.00	72.01	\$25.00	0.0%	2012
Physically Handicapped Parking	\$200.00	72.12	\$200.00	0.0%	2012
Possession of uncased loaded firearm	\$125.00	130.05	\$125.00	0.0%	2012
Residential zoning district violation	\$40.00	154.056	\$40.00	0.0%	2012
Traffic Congestion Street/Restriction/Exemption	\$25.00	71.06	\$25.00	0.0%	2012
Truck Parking Restricted	\$25.00	72.06	\$25.00	0.0%	2012
Use of Bike/Skateboards/Rollerskates/Like	\$25.00	73.31	\$25.00	0.0%	2012
U-Turns Restriction	\$25.00	71.04	\$25.00	0.0%	2012
Vehicle repair on street/public parking lot restriction	\$85.00	72.1	\$85.00	0.0%	2012
Violate Angle Parking Ordinance	\$25.00	72.03	\$25.00	0.0%	2012
Violate motorized golf cart ordinance	\$50.00	73.16	\$50.00	0.0%	2012
Violation of Time Limit Parking	\$25.00	72.04	\$25.00	0.0%	2012
Water Shortages/Rest Use/Hours	\$100.00	Ordinance No. 52.06	\$100.00	0.0%	2012

City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
Public Works					
Engineering:					
* Design Review	3.00%	Review of site and grading plans and/or plans and specifications prepared by developer, or preliminary engineering of reconstruction plans.	3.00%	0.0%	2002
Final Design	6.00%	Preparation of project plans and specifications in-house.	6.00%	0.0%	2002
Construction Review and Staking	6.00%	Includes on-site and off-site construction services. Private developers must provide survey control and may complete this work with a consultant approved by the City and pay these costs directly.	6.00%	0.0%	2002
* Preliminary Development	1.00%	Plan review, City approval process, and preparation of developer, subdivision and/or development agreements.	1.00%	0.0%	2002
Contact Administration	2.00%	Assessment roll preparation, MN Statute 429 review, and contract administration and review.	2.00%	0.0%	2002
* Comprehensive Planning	2.00%	Comprehensive/infrastructure/system planning and improvement project studies/reports.	2.00%	0.0%	2014
Topographic Mapping	1.00%	GIS system and topographic mapping administration.	1.00%	0.0%	2014
* Housing needs fund	1.00%	Funding for HRA program supporting housing needs within the community. The HRA Board may waive this fee on projects meeting HRA Housing goals. Not applied to reconstruction or trunk utility improvements.	1.00%	0.0%	2002
Standard City Rate:					
Redevelopment/Newly Annexed	21.00%	Redevelopment and newly annexed (does not include "Housing Needs Fund")	21.00%	0.0%	2014
New Development	22.00%	New development (includes "Housing Needs Fund"). The City retains the right to approve which projects will be completed utilizing municipal financing based on guidelines approved by the City Council.	22.00%	0.0%	2014
Developer Designed & Financed Rate	7.00%	Minimum rate, including all items noted with asterisk (*). Private development projects utilizing more City services will be charged based on rates noted above. Hutchinson HRA may waive the 1% Housing Needs Fund fee based on low-income housing being included in the project.	7.00%	0.0%	2014
Engineering: Plans & Specs (paper)	\$80.00	Per set fee	\$80.00	0.0%	2002
Engineering: Plans & Specs (download set)	\$30.00	Per set fee	\$30.00	0.0%	2019

The City retains the right to engage a consultant to complete a portion of the Engineering and Project Administration. The developer shall have the preliminary and final plat approved prior to work commencing on final design. Financial assurance or bonding may be required for improvement being completed by private developers. The developer shall meet all design standards and financial surety requirements of the City.

City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
Typical Residential Improvement Assessment Rates:					
Total street reconstruction (curb, storm, water & sewer)	\$90.00	Per adjusted front foot	\$80.00	12.5%	2010
Partial street reconstruction (curb, storm, water or sewer)	\$81.50	Per adjusted front foot	New for 2023	0.0%	2023
Partial street reconstruction (curb and storm sewer)	\$73.00	Per adjusted front foot	\$65.00	12.3%	2013
Street rehabilitation (up to 15% curb replacement, no utilities)	\$59.00	Per adjusted front foot	\$52.50	12.4%	2013
Mill/overlay of street (minor curb repairs, street surface only)	\$33.75	Per adjusted front foot	\$30.00	12.5%	2010
Water service lateral	\$3,375.00	or based on actual construction costs	\$3,000.00	12.5%	2010
Sewer service lateral	\$3,375.00	or based on actual construction costs	\$3,000.00	12.5%	2010
SAC (Sewer Availability Charge)	\$2,300.00	Residential per MCES criteria & Commercial/Industrial per MCES with initial unit + 50% of additional units	\$2,300.00	0.0%	2011
WAC (Water Availability Charge)	\$1,750.00	Residential per MCES criteria & Commercial/Industrial per MCES with initial unit + 50% of additional units	\$1,750.00	0.0%	2011
Assessment Search	\$30.00		\$30.00	0.0%	2011
Water Rates:					
Water Base Rate - Residential					
Single family - 1.0 Residential Equivalent Unit	\$9.00	per single-family residence	\$7.35	22.4%	2011
Multi-family - 0.65 Residential Equivalent Unit	\$9.00	per REU's (units x rate x 0.65)	\$7.35	0.0%	2023
Water Usage Rate - Residential					
0 - 6,000 gallons/month	\$3.00	x consumption	\$4.34	-30.9%	2011
6,000 - 12,000 gallons/month	\$3.75	x consumption	\$4.34	-13.6%	2023
> 12,000 gallons/month	\$4.69	x consumption	\$4.34	8.1%	2023
Water Base Rate - Commercial/Industrial					
3/4" meter	\$9.00	per month	\$7.35	22.4%	2011
1" meter	\$22.50	per month	\$7.35	206.1%	2023
1.5" meter	\$45.00	per month	\$7.35	512.2%	2023
2" meter	\$72.00	per month	\$7.35	879.6%	2023
3" meter	\$144.00	per month	\$7.35	1,859.2%	2023
4" meter	\$225.00	per month	\$7.35	2,961.2%	2023
6" meter	\$450.00	per month	\$7.35	6,022.4%	2023
Water Usage Rate - Commercial/Industrial					
1,000 gallons/month	\$3.00	x consumption	Variable	0.0%	2011
Irrigation Water (May 1 - September 30)					
Annual fee	\$25.00				
1,000 gallons/month	\$4.69	x consumption of irrigation deduct meter	\$4.34	8.1%	2011
Water Meter Fees:					
3/4" X 5/8"	\$401.50	Connections and flanges included	\$365.00	10.0%	2021
1"	\$517.00	* meter pricing includes water meter transmitter	\$470.00	10.0%	2021
1.5" Compound	\$1,996.50	Water department staff will approve/disapprove or require application of turbo or compound meters.	\$1,815.00	10.0%	2022
1.5" Turbo	\$1,465.20		\$1,332.00	10.0%	2022
2" Compound	\$2,262.70		\$2,057.00	10.0%	2022
2" Turbo	\$1,696.20		\$1,542.00	10.0%	2022
3" Compound	\$2,817.10		\$2,561.00	10.0%	2022
3" Turbo	\$2,054.80		\$1,868.00	10.0%	2022
4" Compound	\$4,642.00		\$4,220.00	10.0%	2022

City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
4" Turbo	\$3,705.90	Water department staff will approve/disapprove or require application of turbo or compound meters.	\$3,369.00	10.0%	2022
6" Compound	\$7,951.90		\$7,229.00	10.0%	2022
6" Turbo	\$6,541.70		\$5,947.00	10.0%	2022
Water meter testing fee	\$55.00	Plus all direct costs for testing by others	\$50.00	10.0%	2012
Water meter transmitter	\$195.80	As needed, determined by the Water Dept.	\$178.00	10.0%	2022
Other Water Fees					
Delinquent Account Penalties	5.0%	Assessed to outstanding balance	5.0%	0.0%	2011
Water Service Repair	\$1.00	Per water meter per month	\$0.50	100.0%	2011
State Drinking Water Service Connection Fee	\$0.81	Per water meter per month - State required fee	\$0.81	0.0%	2020
Bulk Water Deposit	\$45.00	Deposit for key rental	\$45.00	0.0%	2011
Key rental fee (Month or partial month)	\$45.00	Month or partial month	\$45.00	0.0%	2011
Lost key	\$585.00		\$585.00	0.0%	2011
Set up fee	\$25.00	Set up fee for putting a metered valve onto a hydrant for bulk water loading / use	\$25.00	0.0%	2016
Per load	\$20.00	South Park loaded by City staff	\$20.00	0.0%	2011
Per load	\$20.00	2 load/day, hydrant fills	\$20.00	0.0%	2011
Load Charge	\$8.00	per 1,000 gallon (rounded to nearest 1,000 ga.) \$20 minimum	\$8.00	0.0%	2015
Disconnect/Reconnect water service					
Scheduled - (Snowbirds, Foreclosures, etc)	\$30.00	\$30 for disconnect; \$30 for reconnect	\$30.00	0.0%	2011
Delinquent Accounts	\$40.00	\$40 for disconnect; \$40 for reconnect	\$40.00	0.0%	2011
		<i>The \$40 disconnect fee applies to all accounts that do not pay by noon on the disconnect due date unless a payment arrangement is granted by the City prior to the noon.</i>			
Reconnect after-hours/weekends/holiday	\$100.00		\$100.00	0.0%	2011
Wastewater Rates:					
Wastewater Base Rate - Residential					
Single family - 1.0 Residential Equivalent Unit	\$10.00	per single-family residence	\$6.41	56.0%	2011
Multi-family - 0.65 Residential Equivalent Unit	\$10.00	per REU's (units x rate x 0.65)	\$6.41	56.0%	2011
Wastewater Usage Rate - Residential					
1,000 gallons/month	\$6.42	x consumption	\$6.42	0.0%	2011
Wastewater Base Rate - Commercial/Industrial					
3/4" meter	\$10.00	per month	\$6.41	56.0%	2011
1" meter	\$25.00	per month	\$6.41	290.0%	2023
1.5" meter	\$50.00	per month	\$6.41	680.0%	2023
2" meter	\$80.00	per month	\$6.41	1,148.0%	2023
3" meter	\$160.00	per month	\$6.41	2,396.1%	2023
4" meter	\$250.00	per month	\$6.41	3,800.2%	2023
6" meter	\$500.00	per month	\$6.41	7,700.3%	2023
Wastewater use rate - commercial/industrial					
1,000 gallons/month	\$6.42	x consumption	\$6.42	0.0%	2011

City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
Wastewater load charges rate - commercial/industrial					
Load charges: Biochemical Oxygen Demand (BOD)	\$0.65	per pound	\$0.43	51.2%	2010
Total Suspended Solids (TSS)	\$0.31	per pound	\$0.40	-22.5%	2010
Phosphorous (P)	\$10.43	per pound	\$5.82	79.2%	2010
Total Kjeldahl Nitrogen (TKN)	\$0.92	per pound	\$1.16	-20.7%	2010
Industrial Pretreatment Program Fees: <i>(will be reevaluated upon receipt of NPDES permit renewal)</i>					
New permit application fee					
Sewer users < 25,000 gals/day & Haulers	\$100.00	Permit application fee	\$100.00	0.0%	2006
Sewer users > 25,000 gals/day	\$400.00	Permit application fee	\$400.00	0.0%	2006
Annual Permit Fee Haulers	\$100.00	per year	\$100.00	0.0%	2006
Sewer Users < 25,000 gals/day	\$700.00	per year	\$700.00	0.0%	2006
Sewer Users 25,000 to 100,000 gals/day	\$1,400.00	per year	\$1,400.00	0.0%	2006
Sewer Users > 100,000 gals/day	\$2,100.00	per year	\$2,100.00	0.0%	2006
Annual site inspection fee	\$100.00		\$100.00	0.0%	2006
Wastewater Service Repair	\$1.00	Per meter per month	New for 2023	0.0%	2023
Sampling and Lab costs	at Cost		at Cost		2006
State and Legal Costs	at Cost		at Cost		2006
Limits Exceedance Fees	\$1,000.00	per pollutant per sampling period, per MPCA	New for 2023	0.0%	2023
Administrative Violation Fees	\$150.00	per violation	\$150.00	0.0%	2006
Hauling Waste Fees					
Portable Toilets Waste					
Truck tipping fee	\$6.00	per 100 gallons	\$6.00	0.0%	2006
Municipal WWTP Sludge					
Truck tipping fee	\$50.00	per truck load	\$50.00	0.0%	2006
Sludge volume fee	\$325.00	per dry ton	\$325.00	0.0%	2006
Telecommunications Application Fee:					
Telecommunication permit application	\$775.00		\$775.00	0.0%	2012
Lease rates	Negotiated		Negotiated		
Right-of-Way Permit Fees:					
Excavation (<5,000 SF)	\$35.00		\$35.00	0.0%	2012
Excavation (>5,000 SF to <1 acre)	\$100.00		\$100.00	0.0%	2020
Excavation (1-5 acres)	\$200.00		\$200.00	0.0%	2020
Excavation (>5 acres)	\$300.00		\$300.00	0.0%	2020
City utility/drainage connection excavation	\$35.00		\$35.00	0.0%	2020
Linear project (per 1,000 LF)	\$50.00		\$50.00	0.0%	2020
Obstruction	\$50.00		\$50.00	0.0%	2020
Small wireless facility (up to 5)	\$500.00		\$500.00	0.0%	2020

City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
Garbage Rates:					
Weekly service 30-gallon container	\$20.12	per month charge	\$20.12	0.0%	2008
60-gallon container	\$29.02	per month charge	\$29.02	0.0%	2008
90-gallon container	\$39.92	per month charge	\$39.92	0.0%	2008
Bi-weekly service 30-gallon container	\$14.16	per month charge (60 & 90 gallon containers not available)	\$14.16	0.0%	2008
Weekly valet service 30-gallon container	\$28.46	per month charge	\$28.46	0.0%	2008
60-gallon container	\$37.36	per month charge	\$37.36	0.0%	2008
90-gallon container	\$48.26	per month charge	\$48.26	0.0%	2008
Senior Citizens/Low Income Rate					
Bi-weekly standard service	\$14.16	30-gallon container; per month charge	\$14.16	0.0%	2008
Bi-weekly valet service (low income)	\$19.79	30-gallon container, per month charge	\$19.79	0.0%	2008
Senior citizen reduced rate (low income)	\$2.50	per month charge	\$2.50	0.0%	2008
Senior citizen reduced valet	\$10.84	per month charge	\$10.84	0.0%	2008
Senior citizen reduced bi-weekly valet	\$6.67	per month charge	\$6.67	0.0%	2008
Cart delivery fee	\$10.00		\$10.00	0.0%	2007
Stickers for extra garbage bag service	\$2.00	stickers available at City Center Administration window	\$2.00	0.0%	2007
Compost Carts					
First 95 gallon cart	\$0.00	free service	\$0.00	0.0%	2007
Second 95 gallon cart (optional)	\$100.00	annual billing - not to be prorated if cancelled within year	\$100.00	0.0%	2016
Storm Water Utility:					
Golf Course, Park, Open Space	\$6.47		\$6.28	3.0%	2022
Single & Two-Family Residential	\$5.00		\$4.85	3.1%	2022
Public/Private School & Institutional	\$25.11		\$24.38	3.0%	2022
Multi-Family Residential & Church	\$35.70		\$34.66	3.0%	2022
Commercial & Industrial	\$63.87		\$62.01	3.0%	2022
Lots 1 to 2 acres	\$8.65		\$8.39	3.1%	2022
Lots 2 to 3 acres	\$15.08		\$14.64	3.0%	2022
Lots 3 to 4 acres	\$21.50		\$20.88	3.0%	2022
Lots 4 to 5 acres	\$27.95		\$27.14	3.0%	2022
Lots over 5 acres		See Resolution No. 11637			
Drainage/Erosion Control permit					
	\$40.00	Drainage connection	\$35.00	14.3%	2012
	\$40.00	< 5,000 SF disturbed	\$35.00	14.3%	2012
	\$115.00	5,000 SF - 1 acre disturbed	\$100.00	15.0%	2012
	\$225.00	1 to 5 acres disturbed	\$200.00	12.5%	2012
	\$340.00	More than 5 acres disturbed	\$300.00	13.3%	2012

City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
Cemetery:					
Flush marker	Grave space		\$825.00	0.0%	2021
	Cremation grave space		\$460.00	0.0%	2022
Upright memorial	Grave space		\$1,080.00	0.0%	2021
	Cremation grave space		\$1,100.00	0.0%	2022
Second right of interment			\$450.00	0.0%	2021
Baby section grave space			\$145.00	0.0%	2021
Columbarium Niches		all niches	\$1,800.00	0.0%	2020
Replacement Bronze Plaque			\$395.00	0.0%	2021
Family Estate Property		beginning at \$20,000	\$20,000.00	0.0%	2021
Interments	Weekday	Non-Winter	\$825.00	0.0%	2021
	Weekday	Winter	\$970.00	0.0%	2021
	Weekday Baby	Non-Winter	\$315.00	0.0%	2021
	Weekday Baby	Winter	\$630.00	0.0%	2021
	Weekday cremation in-ground inurnment	Non-Winter	\$435.00	0.0%	2021
	Weekday cremation in-ground inurnment	Winter	\$560.00	0.0%	2021
	Weekend/Holiday	Non-Winter	\$1,080.00	0.0%	2021
	Weekend/Holiday	Winter	\$1,195.00	0.0%	2021
	Weekend/Baby	Non-Winter	\$565.00	0.0%	2021
	Weekend/Baby	Winter	\$680.00	0.0%	2021
	Weekend cremation in-ground inurnment	Non-Winter	\$685.00	0.0%	2021
	Weekend cremation in-ground inurnment	Winter	\$805.00	0.0%	2021
Inurnments (Columbaria)	Weekday	Non-Winter	\$390.00	0.0%	2021
	Weekday	Winter	\$510.00	0.0%	2021
	Weekend/Holiday	Non-Winter	\$630.00	0.0%	2021
	Weekend/holiday	Winter	\$735.00	0.0%	2021
Disinterment			\$1,725.00	0.0%	2021
Vaulted cremains (additional charge)			\$250.00	0.0%	2021
Companion urn			\$240.00	0.0%	2019
Pot stands	Upright		\$40.00	0.0%	2022
	Saddle mount		\$25.00	0.0%	2022
Late charges		funerals arrive after 4pm	\$225.00	0.0%	2021
		funerals arrive more than 30 minutes late	60.00	0.0%	2021
		funerals arrive more than 60 minutes late	100.00	0.0%	2021
Holding vault fee		fee	\$140.00	0.0%	2021
Recording fee (not interred at Oakland Cemetery)		permanent record	\$85.00	0.0%	2021
Stone setting permit		permit	\$85.00	0.0%	2021
Stone washing		per hour, 1/2 hour minimum	\$50.00	0.0%	2019
Cemetery deed transfer		Rate set by Statute	\$15.00	0.0%	2008
Chapel rental		Per 1/2 day	\$285.00	0.0%	2021

City of Hutchinson
2023 Fee Schedule

Fee Type	2023 Fees	Notes	2022 Fees	% Change	Last Change
Commemorative Bench Program					
Single bronze plaque	\$575.00		\$575.00	0.0%	2021
Double bronze plaque	\$795.00		\$795.00	0.0%	2021
Engraved name/date per space	\$285.00		\$285.00	0.0%	2021
No memorial on bench; placed by Cemetery	\$2,625.00	Prices starting at	\$2,625.00	0.0%	2021
Recording fee	\$85.00		\$85.00	0.0%	2021
Affidavit of Ownership	\$85.00	Claim of ownership by decent of title	\$85.00	0.0%	2021
Airport:					
City-owned hangars: Hangars #1/9-1/18	\$50.00	Per month. Airport Commission schedule	\$50.00	0.0%	2020
Hangars #1/19	\$270.00	Per month. Airport Commission schedule	\$270.00	0.0%	2022
Hangars #2/1-2/8	\$90.00	Per month. Airport Commission schedule	\$90.00	0.0%	2020
Hangars #3/2-3/4; 3/6-3/8	\$125.00	Per month. Airport Commission schedule	\$125.00	0.0%	2020
Hangars #3/1 & 3/5	\$300.00	Per month. Airport Commission schedule	\$300.00	0.0%	2022
Hangars #4/1-4/8	\$120.00	Per month. Airport Commission schedule	\$120.00	0.0%	2020
Hangars #5/1-5/8	\$190.00	Per month. Airport Commission schedule	\$190.00	0.0%	2020
City-owned storage spaces - Hangar #4	\$47.50	Per month. Adjusted to \$1.00/SF annual cost	\$47.50	0.0%	2020
City-owned storage spaces - Hangar #5	\$56.25	Per month. Adjusted to \$1.00/SF annual cost	\$56.25	0.0%	2020
Privately-owned hangar spaces:					
General Aviation	\$0.0412	per sq. ft. every other year	\$0.0410	0.5%	2022
Commercial	\$0.1390	per sq. ft. every other year	\$0.1380	0.7%	2022
Operations & Maintenance:					
Labor rate - operator/laborer	\$60.00 /hr	Add \$20/hr for premium/overtime pay	\$60.00 /hr	0.0%	2021
Labor rate - PT/S operator/laborer	\$50.00 /hr	per hour. Add \$20/hr for premium/overtime pay	New for 2023	0.0%	2023
Labor rate - supervisor	\$75.00 /hr	Add \$20/hr for premium/overtime pay	75.00	0.0%	2021
Administrative fee	\$50.00		\$50.00	0.0%	2010
Mailbox reimbursement	\$300.00	For damaged mailbox not repaired by City staff	\$285.00	5.3%	2021
Asphalt patching material	\$375.00 /ton	Per ton (up to 3 ton)	\$350.00 /ton	7.1%	2021
Other materials	Quoted		Quoted		
Equipment rental rates		See most recent FEMA reimbursement rates + 20% + Operator cost + Fuel surcharge			