



Office of the City Administrator

111 Hassan Street SE
Hutchinson, MN 55350-2522
320-234-4241/Fax 320-234-4240

Date: March 23, 2020
Contact: Matt Jaunich, City Administrator
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**SOCIAL MEDIA/WEBSITE STATEMENT
FOR IMMEDIATE RELEASE**

UPDATE ON CITY SERVICES

We are continuing to adjust to the evolving nature of the COVID-19 pandemic. In an effort to continue city business and promote the health and safety of our community, we have started controlling access to the City Center along with many of our other public facilities.

City staff is still performing many city functions and the public is being asked to contact us in advance instead of visiting in person. The City is maintaining its normal business hours of 8 a.m. to 4 p.m. on a daily basis. To maintain the City's continuity of business, we ask the public to refer to the following information:

Administration Department

The City's Administration Department is currently working normal hours and can be reached by calling (320) 234-5650.

We can also be reached by email:

Matt Jaunich, City Administrator mjaunich@ci.hutchinson.mn.us

Melissa Stake, Executive Assistant/Paralegal mstarke@ci.hutchinson.mn.us

Building and Permitting Department

The City's Building Department will continue its operations during this time. Residents, contractors, and those seeking permits or inspections should contact the department by email at

inspections@ci.hutchinson.mn.us or by phone at (320) 234-4216

Permit forms and more information about the Building Department can be found online at <https://www.ci.hutchinson.mn.us/departmentsfacilities/planningzoningbuilding/building/>

Burich Ice Arena

Closed until further notice. To contact Arena staff, please call (320) 587-2975

City Council Meeting

The City Council meeting scheduled for Tuesday, March 24, 2020 will be held as scheduled.

Creekside Soils

Creekside Soils is currently under normal operations. To contact Creekside Staff, please call (320) 587-6762

Events and Senior Center

The Events Center and Senior Center are closed until further notice. Events Center staff can be reached at (320) 234-5656 or by email at sjacobsen@ci.hutchinson.mn.us

Finance

The City is continuing to operate its finance functions. Please contact Finance staff at (320) 234-4229.

Fire Station

The Hutchinson Fire Department Lobby is currently closed to the public to ensure Fire Fighter safety. If you have a fire or medical emergency, call 911. For non-emergency assistance, please call (320) 234-4211. The Hutchinson Fire and Rescue Department continues to be fully staffed and operating under normal protocols without interruption.

Hutchinson Enterprise Center/EDA

The Enterprise Center is closed to the public. Please feel free to contact EDA staff at (320) 234-4223

Hutchinson Motor Vehicle Department (DMV)

The Hutchinson Motor Vehicle Department is closed until further notice in order to protect Motor Vehicle staff and the public. We can be reached by phone at (320) 234-2599 or email us at information@ci.hutchinson.mn.us

Hutchinson Senior Dining

Closed until further notice

Liquor Hutch

The Liquor Hutch is open during normal hours of operation. Please exercise proper social distancing when visiting the store. We can be contacted at (320) 587-2762

Parks, Recreation and Community Education

Closed until further notice. To contact the Park and Recreation Department, call (320) 587-2975 or email us at HutchPRCE@ci.hutchinson.mn.us

Planning and Zoning

The City is continuing planning and zoning activities. To contact the Planning and Zoning Department, call (320) 234-4203 or email us at djochum@ci.hutchinson.mn.us

Police Department

For emergencies, please dial 911. For non-emergencies, please call (320) 587-2242

Rental Inspections

Canceled until further notice. To contact us, please call (320) 234-4216 or email us at inspections@ci.hutchinson.mn.us

Streets & Forestry

Hutchinson Public Works is continuing operations. Please contact the Street Department at (320) 234-4219 for matters related to streets and Forestry, or email us at jolson@ci.hutchinson.mn.us

Utility Billing

The Utility Billing Department continues to be staffed with regular hours. We can be contacted at (320) 234-5672.

Water Plant

The Hutchinson Water Plant is continuing operations, but its facilities are also closed to public access. To reach a staff member at the Water Plant, please call (320) 234-4222. For after-hours emergencies, call (320) 587-2242