

APPLICATION FOR PORTABLE/TEMPORARY SIGN PERMIT

City of Hutchinson

Return this form to: **Hutchinson City Center**
Building Department
111 Hassan Street SE
Hutchinson, MN 55350
Phone: (320) 234-4216

Office Use Only	
Sign Permit No.	_____
Date Received:	_____
SIGN PERMIT FEES	
Sign Permit	_____
State Surcharge:	_____
Total Permit Fees:	_____
Deposit:	_____

Applicant must fill out all information on this form that is applicable to the project. - Please Type or Print

SECTION 1 - DIRECTORY INFORMATION

Project Street Address: _____ Zoning District: _____

City PID No. _____ :

APPLICANT NAME: _____ Phone: _____

ADDRESS: _____

OWNER'S NAME: _____ Phone: _____

ADDRESS: _____

SECTION 2 - SIGN INFORMATION

SIGN DIMENSIONS: Vertical: _____ Horizontal: _____

Is sign illuminated? _____ Yes _____ No

Setback from property line _____ (Minimum 5' setback required. May not be placed on public right of way.)

DISPLAY DATES: Beginning: _____ Ending: _____

SECTION 3 - SKETCH OR PICTURE OF TEMPORARY SIGN:

SECTION 4 - APPLICANT/OWNER SIGNATURE

Applicant's Signature _____ Date: _____

Applicant's Name - Printed: _____

SECTION 5 - APPROVAL BY CITY BUILDING OFFICIAL

Authorized Approval Signature: _____ Date: _____