

APPLICATION FOR SANDWICH BOARD SIGN PERMIT

City of Hutchinson

Return this form to: **Hutchinson City Center**
Building Department
111 Hassan Street SE
Hutchinson, MN 55350
Phone: (320) 234-4216

Office Use Only	
Sign Permit No.	_____
Date Received:	_____
SIGN PERMIT FEES	
Sign Permit	_____
State Surcharge:	_____
Total Permit Fees:	_____

Applicant must fill out all information on this form that is applicable to the project. - Please Type or Print

SECTION 1 - DIRECTORY INFORMATION

Project Street Address: _____ Zoning District: _____

City PID No. _____ : BUSINESS NAME: _____

APPLICANT NAME: _____ Phone: _____

ADDRESS: _____

OWNER'S NAME: _____ Phone: _____

ADDRESS: _____

COPY OF LIABILITY INSURANCE: _____ YES

SECTION 2 - SIGN INFORMATION

SIGN DIMENSIONS: Vertical: _____ Horizontal: _____

TOTAL SIGN AREA: _____ sq. ft. (7 sq. ft. maximum per side)

SECTION 3 - SKETCH OR PICTURE OF SANDWICH BOARD:

SECTION 4 - APPLICANT/OWNER SIGNATURE

Applicant's Signature _____ Date: _____

Applicant's Name - Printed: _____

SECTION 5 - APPROVAL BY CITY PLANNING DEPT.

Authorized Approval Signature: _____ Date _____