



111 Hassan Street Southeast
Hutchinson, MN 55350
(320) 587-5151/Fax: (320) 234-4240

Permit Fee: \$30 (short term)

Date Received: _____

City of Hutchinson APPLICATION FOR PARADE PERMIT

All applications must be received at least 30 days before event in order to be considered

Organization Information			
_____		_____	
<i>Organization Name</i>		<i>Phone Number</i>	
_____		_____	_____
<i>Organization Address</i>		<i>City</i>	<i>State</i> <i>Zip</i>

Authorized Officer and Parade Chairman Information			
_____		_____	
<i>Officer Name</i>		<i>Phone Number</i>	
_____		_____	_____
<i>Residence Address</i>		<i>City</i>	<i>State</i> <i>Zip</i>
_____		_____	
<i>Parade Chairman Name</i>		<i>Phone Number</i>	
_____		_____	_____
<i>Residence Address</i>		<i>City</i>	<i>State</i> <i>Zip</i>

Parade Information	
Parade Date: _____	Assembly Time: _____
Location and Description of Assembly Area: _____	
Starting Time of Parade: _____	Estimated Time of Parade: _____
Starting Point of Parade: _____	
Route of Parade Travel: _____	

Ending Point of Parade: _____	
Approximate Number of Units, Animals, and Vehicles which will constitute Parade: _____	
Type and Description of Animals and Vehicles: _____	

Maximum Interval of Space to be Maintained Between Units: _____	
Maximum Length of Parade: _____	
Minimum and Maximum Speed of Parade: _____ MPH	
Portion of Street Width Traversed: _____	

Checklist

The following items need to be completed and/or attached in order for the application to be processed:

Permit fee paid in full (check or money order): yes no

Permit Application completed in full and signed: yes no

I declare that the information I have provided on this application is truthful, and I authorize the City of Hutchinson to investigate the information submitted.

Signature of authorized officer of organization or parade chairman

Date

Internal Use Only

Police approved denied Notes: _____

City Council approved denied Notes: _____